

**EASTERN LOCAL BOARD OF EDUCATION
ORGANIZATIONAL/REGULAR MEETING
JANUARY 13, 2014**

Organizational Meeting

Call to Order

Mrs. Micki Atkins called the meeting to order at 6:30 p.m.

Pledge and Prayer

Mrs. Atkins led the Pledge and Prayer

Roll Call

Mrs. Micki Atkins	Present
Mr. Brad Bapst	Present
Mrs. Debra Hannah	Present
Mr. Frank Bevins	Present
Mr. Mike Rowe	Present

Oath of Office

Treasurer Rodney Schilling administered the oath of office to board members Micki Atkins, Brad Bapst, and Mike Rowe.

Adoption of Agenda

Mr. Bevins moved and Mrs. Hannah seconded to adopt the Agenda of the Organizational Meeting.

Discussion: None

Vote

Mr. Bapst-Yes Mrs. Hannah-Yes Mr. Bevins-Yes Mr. Rowe-Yes Mrs. Atkins-Yes

Nomination and Election of Board President O.R.C. 3313.14

Mrs. Hannah moved and Mr. Bevins seconded to nominate Mr. Bapst as President.

Discussion: None

Vote:

Mrs. Hannah-Yes Mr. Bevins-Yes Mr. Rowe-Yes Mrs. Atkins-Yes Mr. Bapst-Yes

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Organizational Meeting (Continued)

Nomination and Election of Board Vice President O.R.C. 3313.14

Mr. Bapst moved and Mr. Rowe seconded to nominate Mrs. Hannah as Vice President.

Discussion: None

Vote:

Mr. Bevins-Yes Mr. Rowe-Yes Mrs. Atkins-Yes Mr. Bapst-Yes Mrs. Hannah-Yes

Appointment of Legislative Liaison

Mr. Bevins moved to nominate Mr. Rowe as Legislative Liaison.

Discussion: None

Vote:

Mr. Rowe-Yes Mrs. Atkins-Yes Mr. Bapst-Yes Mrs. Hannah-Yes Mr. Bevins-Yes

Appointment of Student Achievement

Mr. Bevins moved to nominate Mrs. Atkins as Student Achievement Liaison.

Discussion: None

Vote:

Mrs. Atkins-Yes Mr. Bapst-Yes Mrs. Hannah-Yes Mr. Bevins-Yes Mr. Rowe-Yes

Appointment of Parliamentarian

Mrs. Atkins moved to nominate Mr. Bevins as Parliamentarian.

Discussion: None

Vote:

Mr. Bapst-Yes Mrs. Hannah-Yes Mr. Bevins-Yes Mr. Rowe-Yes Mrs. Atkins-Yes

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Organizational Meeting (Continued)

Meeting Dates and Times

Mrs. Atkins moved and Mr. Bapst seconded that the regular monthly meetings for the Eastern Local Board of Education be held on the second Monday of each month with the exception of November which will be held on the 3rd Monday of that month. All meetings will be held in the platform room and begin at 6:30 p.m.

Discussion: None

Vote:

Mrs. Hannah-Yes Mr. Bevins-Yes Mr. Rowe-Yes Mrs. Atkins-Yes Mr. Bapst-Yes

Treasurer's Recommendations

A. Treasurer Rodney Schilling requested authorization from the Board to do the following:

1. Request advance from the County Auditor from Real Estate and Property Tax Settlements for the 1st and 2nd half settlements.
2. Invest any/or all interim funds as these funds become available in investments that are legal for Boards of education and report investments to the Board at the next subsequent meeting.
3. Pay all bills and obligations as they become due and payable.
4. Open all bids and report results to the Board for action.

B. Mr. Schilling recommended that the Board authorize the Treasurer to pay employee's and Board Members' bonds

C. Mr. Schilling recommended that the Board readopt any continuing contracts and agreements of the Board where continuation is not authorized by law.

Mr. Bapst moved and Mr. Bevins seconded to bundle and approve the Treasurer's recommendations.

Discussion: None

Vote:

Mr. Bevins-Yes Mr. Rowe-Yes Mrs. Atkins-Yes Mr. Bapst-Yes Mrs. Hannah-Yes

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Organizational Meeting (Continued)

Superintendent's Recommendations

- A. Superintendent Neil Leist recommended the Board authorize the Treasurer and Superintendent as contracting agents for goods and services on behalf of the Board/District for the 2014 calendar year.
- B. Mr. Leist recommended the Board conduct the evaluation of the Superintendent in June and of the Treasurer in July 2014.

Mr. Bevins moved and Mr. Rowe seconded to bundle and approve the Superintendent's recommendations.

Discussion: None

Vote:

Mr. Rowe-Yes Mrs. Atkins-Yes Mr. Bapst-Yes Mrs. Hannah-Yes Mr. Bevins-Yes

Regular Meeting

Consent Items

- A. Adoption of Agenda
- B. Adoption of Minutes of the December Regular Meeting
- C. Acceptance of the December Financial Reports

Mrs. Hannah moved and Mr. Bevins seconded to bundle and approve the consent items.

Discussion: Mr. Bevins asked for an executive session prior to the Superintendent's items.

Mrs. Atkins-Yes Mr. Bapst-Yes Mrs. Hannah-Yes Mr. Bevins-Yes Mr. Rowe-Yes

Public Participation

5th grade teacher Ray McFarland thanked the Board for the Christmas bonus.

Board Reports

Mr. Bevins reported that a grant is available through the Ohio School Facilities Commission for up to \$5,000 for security camera equipment. Superintendent Neil Leist said he would see how to apply for the grant.

Mr. Leist reported that starting next school year all public school districts will be required to be in session for a minimum number of hours rather than days.

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Regular Meeting (Continued)

Old Business

Mrs. Atkins is the light bulb was burnt out on the electronic sign in front of building. Mr. Leist responded that he will check on the bulb.

Mr. Bevins ask how the new equipment was working for snow removal and suggested the old salt spreader be attached to rear of tractor when needed. Mr. Leist responded that the new equipment is working well and the custodians are appreciative of the equipment.

Mrs. Hannah asked if we received a quote for fencing around the football field. Mr. Leist responded that quotes were received for \$17,500 however the fence project is on hold until the bleacher project progresses. Bleachers are expected to cost \$130,000 plus concrete.

New Business

Mr. Leist presented a High Progress School of Honor award to principal Matt Hines and Pam Brown from Senator Peterson.

Mr. Leist presented certificates of appreciation to each of the Board members from the Ohio School Boards Association.

Mrs. Hannah ask how progress book updates were going with the parents. Secondary Principal Matt Hines responded that it was going well with the help of the tech coordinator Josh Jones.

Mrs. Atkins asked is homework assignments should be posted on progress book. Mr. Hines responded that is depends on the teacher.

Administrative Reports

Secondary Principal Matt Hines reported that the Eastern 50th Homecoming is this Friday and past queens will be honored at half-time of boys basketball game, that Fall OGT results are back and we once again did well as all juniors at Eastern have now passed and we still have a few at CTC to work on, that we have 11 of 12 participants in AP Biology signing up for the AP Exam in May of 2014, that he has his first round of OTEES Evaluation complete and beginning on second round next week, that we are currently making plans for the 2014 Eastern Junior High Boys Basketball Tournament, that the tournament dates as of today are February 12th, 15th, 19th, 22nd, that we have Western, Waverly, Portsmouth, Vinton County, and Jackson all coming this year, that the spelling bee is scheduled for this Thursday at 1:30 start time, that a Financial Aide Meeting for Eastern Seniors on January 30th, 2014 in platform room at 6:30, that the Alumni Band Night is Saturday February 1st, that he is getting retrained on restraint holds next Friday the 24th at Ross ESC, that the Sophomores are working hard for upcoming OGT testing in March of 2014, that Mr. Satterfield is doing a great job as usual, that Eastern juniors and seniors are doing great on ACT test this year, that we have had numerous scores of 25 or higher,

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Regular Meeting (Continued)

Administrative Reports (Continued)

that we had a smooth transition for grades 7 and 8 with the schedule change and thanked Mrs. Jenkins, Mrs. Durham and Mrs. Selbee for their work on making this an easy transition, that we have 2 basketball schedule changes to announce: The game tomorrow at New Boston will be a triple header with jv Boys, Varsity Girls, and Varsity Boys all playing, and the game at home on the 21st will also have a triple header with boys teams playing New Boston and Varsity Girls playing Notre Dame.

Mrs. Brown, Elementary Principal reported that all Christmas activities went well, 3rd grade reading intervention classes started January 9th, will end on April 15th with 20 students enrolled in the program, that 2nd round of teacher evaluation have begun, that the spelling bee will be Thursday, January 16th for grades 5-8, that we will have early dismissal Friday, January 17th at 1:00 p.m., that on January 24th she, Autumn Risner, and Cheryl Selbee will attend recertification training for Handle with Care Restraint Training, and that the elementary science fair will be February 6th in the Elementary gym.

Treasurer's Items

1. Approve Budget Amendments

Mr. Schilling recommended that the Eastern Local Board of Education amend the estimated receipts and appropriations as presented.

• Estimated Receipts –

<u>Fund</u>	<u>SCC</u>	<u>Description</u>	<u>Amount</u>
001	0000	General Fund	\$ 553.62
Amended Total Estimated Receipts			<u>\$ 10,466,656.04</u>

• Supplemental Amendments/Appropriations –

<u>Fund</u>	<u>SCC</u>	<u>Description</u>	<u>Amount</u>
001	0000	General Fund	\$ 64,933.57
001	9004	Capital Acquisition & Maint Design.	\$ (8,000.00)
			<u>\$ 56,933.57</u>
Amended Total Appropriations			<u>\$ 10,377,758.79</u>

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Regular Meeting (Continued)

Treasurer's Items (Continued)

2. Approve Christmas Bonus

Mr. Schilling recommended that the Eastern Local Board of Education retroactively approve a Christmas Bonus for Christmas 2013 in the amount of \$125 to each full-time and permanent part-time employee totaling \$12,375 which was paid on December 20, 2013.

Mrs. Atkins moved and Mr. Bevins seconded to and bundle approve the Treasurer's items.

Discussion: Mrs. Atkins commented that she was pleased that a Christmas bonus could be given to the employees.

Vote:

Mr. Bapst-Yes Mrs. Hannah-Yes Mr. Bevins-Yes Mr. Rowe-Yes Mrs. Atkins-Yes

Executive Session

Mr. Bapst moved and Mr. Bevins second to enter into executive session for evaluation of personnel. Entered into executive session at 7:39 and out at 7:55.

Discussion: None

Vote:

Mrs. Hannah-Yes Mr. Bevins-Yes Mr. Rowe-Yes Mrs. Atkins-Yes Mr. Bapst-Yes

Superintendent's Items

Personnel

1. Approve Licensed Substitutes

Mr. Leist recommended that the Eastern Local Board of Education approve the following as licensed substitutes for the 2013-14 school year and to be used as needed:

Jennifer Blackburn	Brian Martin	James Nelson	Mary Althouse
Danielle Cook	Tristen Rumfield		

2. Employ Full Time Custodian

Mr. Leist recommended that the Eastern Local Board of Education employ Maynard Thompson as a full time custodian on a one-year contract to perform duties from 3:00 p.m. to 11:00 p.m. beginning January 14, 2014.

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Regular Meeting (Continued)

Superintendent's Items (Continued)

Personnel (Continued)

3. Approve Non-Certificated Substitute

Mr. Leist recommended that the Eastern Local Board of Education approve Ginger Mathews and Brandon Davis as non-certificated substitutes to be used when needed.

Mrs. Atkins moved and Mrs. Hannah seconded to bundle and approve the Superintendents personnel items.

Discussion: None

Vote:

Mr. Bevins-Yes Mr. Rowe-Yes Mrs. Atkins-Yes Mr. Bapst-Yes Mrs. Hannah-Yes

Adjournment

Mrs. Atkins moved and Mr. Rowe seconded to adjourn the meeting at 7:57 p.m.

Discussion: None

Vote:

Mr. Rowe-Yes Mrs. Atkins-Yes Mr. Bapst-Yes Mrs. Hannah-Yes Mr. Bevins-Yes