

**EASTERN LOCAL BOARD OF EDUCATION  
SPECIAL MEETING  
MAY 5, 2014**

**Call to Order**

Mr. Brad Bapst called the planning meeting to order at 4:09 p.m.

**Roll Call**

Mr. Brad Bapst	Present
Mrs. Debra Hannah	Present
Mrs. Micki Atkins	Present
Mr. Frank Bevins	Present
Mr. Mike Rowe	Present

**Work Session**

Mr. Bapst asked for topics to discuss for the meeting:

Mr. Bapst – Five Year Forecast, Administration Raises, New Career Tech Program, Superintendent Position

Mr. Bevins – Programs Director Position, Hours vs. Days

Mrs. Atkins – Educational Concerns and Bus Routes

Mrs. Hannah – Medical Insurance Renewals

Mr. Rowe – Landscaping

Treasurer Rodney Schilling presented the five-year forecast and supporting spreadsheets. Board Members discussed the five-year forecast.

Mr. Bapst initiated conversation of administrative pay increases for fiscal year 2015. Mr. Schilling presented a spreadsheet on teachers' fiscal year 2015 raises and step increases. The Board asked Mr. Schilling to gather administrative salaries from the other Pike County Schools to see how Eastern's administrative salaries compare to other Pike County Schools.

Mr. Bapst discussed the new career tech program expected to begin next school year. Mrs. Atkins asked what the qualifications should be for the teacher of the program and what space in the building will be needed for the program. Superintendent Neil Leist explained that only one classroom will be needed for the program for the first year and that students will be going off campus for some of the work. Mrs. Atkins suggested we get started on search for the teacher of the program soon.

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Mr. Leist discussed the possibility of hiring a teacher next year for the elementary school to teach keyboarding and other computer skills. Mr. Rowe asked that we determine the curriculum this teacher would teach and check with other schools to determine the need for this teacher and what curriculum is beneficial to the students.

Mr. Bevins stated that a year ago the Board discussed how Programs Director Marcia Clark's position would be filled upon retirement and that it was discussed that the replacement for the position would shadow the Mrs. Clark for a certain amount of time to get acclimated with the position. Mrs. Atkins asked if a survey could be conducted to see who would be interested in Mrs. Clark's position. Mr. Leist responded that Mrs. Clark has not yet set an official retirement date. The Board asked if Mrs. Clark could inform them of her plans for retirement. Mr. Rowe asked if Mrs. Clark could write down her duties on paper.

Mrs. Atkins discussed that teachers need more training on block scheduling and progress book; she would like to see more teachers utilize progress book. Mr. Leist responded that teachers will be getting more training on progress book next fall.

Mrs. Atkins asked if any new developments on the Mathews settlement case. Mr. Leist explained that he is not aware any new progress and that the matter is in the hands of the attorney's.

Mrs. Atkins discussed the need for improvements to the bus routes. Some routes are too long and rough, and others too short. Mr. Rowe agreed that bus driver Frank Hoover's route is too long. Mr. Schilling explained the bus drivers are paid by the hour.

Mr. Bevins asked if the change from required school days in a school year to required hours in a school year will conflict with the current contract language in the support personnel negotiated agreement. Mr. Leist responded that he will address this with the District's attorney.

Mrs. Hannah asked that in future when we "shop" for medical insurance we be prepared in advance to avoid quick decisions on a renewal plan. Mr. Leist explained that we are at the mercy of the speed of the broker and insurance providers but we will do what we can to prepare for the next renewal.

The Board discussed the use of cell phones by students during the school day and that limits need to be enforced.

Mr. Rowe asked if the landscaping around the brick "Eastern Campus" sign could be revamped. Mr. Leist responded that he will take care this.

Mr. Leist exited the meeting. The replacement and/or retire/rehire of the Superintendent and Programs Director positions upon retirement were discussed.

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Mr. Rowe commented that the secretaries do not seem to be properly screening persons on entry-way cameras before “buzzing them in” to the main offices of the building.

**Adjournment**

Mrs. Atkins moved and Mr. Rowe seconded to adjourn the meeting.

Discussion: None

Vote:

Mrs. Hannah-Yes   Mrs. Atkins-Yes   Mr. Bevins-Yes   Mr. Rowe-Yes   Mr. Bapst-Yes

The meeting adjourned at 6:20 p.m.