

**EASTERN LOCAL BOARD OF EDUCATION
REGULAR MEETING
OCTOBER 13, 2014**

Call to Order

Mr. Brad Bapst called the meeting to order at 6:31 p.m.

Pledge and Prayer

Mr. Bapst led the Pledge and Mrs. Micki Atkins led the Prayer

Roll Call

Mr. Brad Bapst	Present
Mrs. Debra Hannah	Present
Mrs. Micki Atkins	Present
Mr. Frank Bevins	Present
Mr. Mike Rowe	Present

Consent Items

- A. Adoption of Agenda
- B. Adoption of the Minutes of the September 8th Regular Meeting
- C. Acceptance of the September Financial Reports

Mrs. Hannah moved to bundle and approve the consent items and Mr. Rowe seconded the motion.

Discussion: Mrs. Atkins asked why the September Board Minutes were in detail when usually they are generalized. Treasurer Rodney Schilling explained that the September minutes were written in detail because of the significance of the issues discussed. Mrs. Atkins said she understands that but thinks the minutes should be either general or in detail consistently. Mr. Bapst commented that he believes the minutes are usually generalized but in this case the public asked for clarification on the issues that were discussed and feels that having the minutes in detail in this case is beneficial to the public. Mrs. Atkins asked if we are going to proceed with everything documented because there were things she said in the previous meeting she would have liked to be documented but did not request an addition to the minutes because it was her understanding at that time that the minutes would be generalized. Mr. Schilling said that he will not type the minutes in detail for all future meetings; he simply does not have time to do that. Mr. Rowe said he understands that we should not take the time to prepare the minutes in detail consistently but if it is requested from the public then we should do it. Mrs. Atkins said yes if its requested and given to the public ahead of time that's fine but for the future we should say if we are going to prepare the minutes in general or in detail. Mr. Bapst responded that he doesn't think the board can say that it will be the only time the minutes will be typed in detail; it will be on a case by case basis. Mrs. Atkins said just because things aren't requested all the time doesn't necessarily mean they shouldn't be in the minutes; there were things she has said in the past that could have been in the minutes. Mr. Rowe asked if the voice recordings are kept from all of the board meetings. Mr. Schilling responded yes and they are backed-up in two places. Mr. Rowe asked if the public can request a copy of the voice recordings if they want the minutes in more detail and Mr. Schilling responded yes they can. Mrs. Atkins asked if the voice recordings are kept forever.

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Consent Items (Continued)

Mr. Schilling responded that the recordings can be destroyed after a period of time according to our records retention policy but none of the recordings have been deleted since we began recording the meeting. Mr. Rowe commented that since the recordings are available to the public then we can keep the minutes in generalized form unless detail is requested by the public. Mrs. Atkins said that she did not realize the voice recordings were saved. Mr. Bapst commented that in the future if any board member would want something in detail included in the minutes, that request can be made to Mr. Schilling after the agenda is sent out the board and prior to the next board meeting.

Vote:

Mrs. Hannah-Yes Mrs. Atkins-Yes Mr. Bevins-Yes Mr. Rowe-Yes Mr. Bapst-Yes

Moment of Excellence

Mr. Leist talked about the Business Partnership Dinner and stated that it went very well and recognized Matt Shaw for preparing the food.

Public Participation

None

Board Reports

Mrs. Atkins asked about the Common Core and Mr. Leist stated that they are testifying this week and next.

Old Business

Mr. Bapst rekindled the discussion of hiring classified staff for supplemental positions. Mr. Bapst and Superintendent Neil Leist have both consulted with the Board's Attorneys and they feel that Mr. Liest's recommendation from previous meetings to hire America Myers as the Cross Country Coach for the 2014 season would be at a nominal rate of pay and therefore legal to pay at the supplemental rate without paying overtime. Mr. Bapst and Mr. Leist explained how the hourly amount is considered nominal pay. Mrs. Atkins asked if we are considering paying Mrs. Myers at the lowest Support Staff hourly rate of \$15.74 or at the Teachers' supplemental contract amount of \$1,726.10. Mr. Schilling clarified that the consideration is at the supplemental amount of \$1,726.10.

Mr. Bapst recommended America Myers for the position of Cross-Country Coach and to be paid according to the Teachers' Collective Bargaining Agreement and Mr. Rowe seconded the motion.

Discussion: Mrs. Atkins asked that if we hire classified staff for other supplemental positions that pay a much higher rate if the rate of pay would still be considered nominal. Mr. Leist explained that Cross-Country and Track are the least time consuming of all sports and therefore higher pay for

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other coaching positions which require many more hours would most likely be at a nominal amount of pay. Mr. Leist explained that he will have all Classified Staff who are hired in supplemental positions keep a timesheet and review it at the end of each season to monitor that the rate of pay is nominal. Support Staff union President John Moore commented that this makes it fair to all employees. Mr. Bevins asked if the classified employees will be allowed to take tickets for the ball games and Mr. Leist responded yes because the rate of pay is set at \$10/hr. which is less than \$15.74/hr. Mr. Leist stated that this will give administration more employees to fill the supplemental and ticket taking positions when the positions cannot be filled by certified employees and it is fair to everybody. Mrs. Atkins stated that through her discussions with DOL if they keep hours they have to be kept in detail and she feels like she has been hit on this issue without having time to think about it but she is okay with going forward with it.

Vote:

Mrs. Atkins-Abstain Mr. Bevins-Yes Mr. Rowe-Yes Mr. Bapst-Yes Mrs. Hannah-Yes

New Business

The next regular meeting will be held November 17, 2014 at 6:30 p.m. in the platform room.

Mr. Leist and the Board discussed the success of the business partnership meeting and the Chinese students.

Mr. Bevins stated that the away football teams have been changing in the baseball dugouts which wide open and asked if tarps could be put up for privacy and possibly some temporary heat. Mr. Leist responded that it was his understanding that the teams were arriving to the games already dressed to play but he will check into it.

Mrs. Atkins asked the other board members if they received an invitation for the Ross-Pike 100 year anniversary dinner on October 30th at the Pike County JVS and who all is going. All five Board members responded that they plan to attend. Mr. Leist agreed to respond to the invitations on the Board's behalf.

Mrs. Atkins asked when the Veteran's day assembly will be and Secondary Principal Matt Hines responded that it is tentatively set for November 7th.

Mrs. Atkins asked if the new bus is on the road. Mrs. Clark responded yes that the most recent bus purchased which was purchased last spring has been repaired under warranty and is back in service.

Administrative Reports

Mr. Neil Leist, Superintendent, reported on the Business Partnership Meeting, and talked about how well it went and talked about the Chinese students and stated that they are fitting in well. Mr. Rowe stated that his daughter said everyone loves the Chinese students. Mr. Leist stated that the biggest applause of the night was when Ethan Leist introduced the students in Chinese.

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Administrative Reports (Continued)

Mr. Matt Hines, 6-12 Principal, reported that the Middle School Staff met on 10-13-14 early release time and talked about starting a positive behavior reward monthly for the students, that the PSAT will be given to all sophomores and select juniors on 10-15-14, that the band will be traveling to the pumpkin show that day as well, that the Fall OGT for juniors and seniors will be the week of 10-27, that the Volleyball tournament starts Thursday at 6:00 p.m. on 10-16, that the FFA students will be attending the national convention in Louisville from 10-30 to 11-1, that the Jackson Farm Bureau will donate \$500-\$1000, that the PTO Fall Festival will be held October 24th, that the Parent Teacher Conferences will be November 6th, that the new testing was finally accessible last week and was able to get a link to all practice material released for all staff grades 3-9, that the Cincinnati Children's Theatre performed "Anne Frank" and stated that it was one of the best school assemblies that he had ever seen and wanted to thank Donna Leist for her efforts in getting them here, that the seniors will attend a college fair Friday at the University of Rio Grande, that the fall fundraiser delivery schedule is set for October 23rd, that this was the best ever done with fall sales, that the Senior parent meeting is scheduled for October 27th, that the OHSAA Leadership Conference was attended by four students on October 17th, that the National Rural Education Conference will be held in Columbus October 27th-28th which he will be attending, that Juniors attended the "Science Alliance" at the A-Plant site on October 8th, that the Sports World Assembly will be held on November 4th with Michael Morrison, ex-pro basketball player attending, that the Veterans Day assembly will be November 7th, that flu shots will be given to the employees November 6th, and that the 6-8 teachers are attending PARCC assessment training on December 2, 2014.

Mr. Phillip Fitch, K-5 Principal, reported that the teacher observations for OTES will begin this week, that he completed the eTPES training (computer data entry component of OTES) on September 10th, that he completed the first session of the beginning administrators training academy sponsored by the Ohio Association of Elementary School Administrators (OAESA) on September 15th and 16th and was very beneficial, that Technology Coordinator, Terry Keeton moved the central office copier to the K-2 teacher workroom, that a similar change was made in the high school office several weeks ago and Mr. Hines reported that both noise and traffic was significantly reduced and the office confidentiality was improved and a small copier was placed in the central office for the office staff's lower volume copying (therefore, the same arrangement exists for all teaching staff within the District), that he and Mrs. Clark worked to improve the traffic flow and reduce parking/potential safety issues at the grades 3-5 pickup area outside the cafeteria which has reduced complaints, that the elementary staff surveys on strengths and opportunity for improvement were distributed and will be returned this week, that the Teacher Grade level and content specific goals-staff will be collaborating to develop measurable improvement goals by grade level and also by subject, that he has continued Mrs. Brown's "Principal Award" and stated that the 5th grade winners are assisting with announcements each Friday and Mr. Fitch stated that in addition, Mrs. McKee's music class has been singing a special song over the intercom each Friday morning and Mr. Fitch stated that the students and staff seem to like this very much, that we have received a grant from Dollar General Literacy Foundation in the amount of \$4,000 and stated that this grant is designated for the purchase of additional Bright Link Projectors to enhance reading instruction, that the PTO sponsored book fair was a great success and sold over \$9,000 worth of books, that grandparent's day was also a success and there were 300 adults in attendance and the cafeteria staff did an excellent job with the food, that the only complaint was regarding,

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Administrative Reports (Continued)

that the fundraising initiative with Jim Parker has begun, that a student/family free skate night at Jackson Cavalier Roller Rink has been scheduled from 7-10 pm on October 17th, and that the Fall Festival will be on October 24th.

Mrs. Marcia Clark, Programs Director, reported that she has been working on count week.

Treasurer's Items

A. Approve Budget Amendments

Mr. Schilling recommended that the Eastern Local Board of Education amend the estimated receipts and appropriations as presented.

- Estimated Receipts –

Fund	SCC	Description	Amount
001	0000	General Fund	\$ 21,161.43
008	0000	Chris Sprouse Scholarship	\$ 958.02
200	9008	Newspaper Staff	\$ 362.50
200	9011	Student Council	\$ 700.00
200	9012	Yearbook	\$ 3,200.00
200	9018	Drama Club	\$ 1,000.00
200	9019	Science Club	\$ 3,600.00
200	9020	FFA	\$ 2,500.00
200	9215	Class of 2015	\$ 5,000.00
200	9216	Class of 2016	\$ 9,000.00
200	9219	Class of 2019	\$ 4,000.00
200	9301	After Prom	\$ 9,500.00
516	9015	FY15 Special Ed. Grant	\$ 18,210.52
572	9015	FY15 Title I Grant	\$ 8,475.36
590	9015	FY15 Improving Teacher Quality Grant	\$ 1,332.65
599	9015	FY15 Rural and Low Income Grant	\$ (334.88)
Total Amendments			<u>\$ 88,665.60</u>
Amended Total Estimated Receipts			<u><u>\$ 11,271,241.58</u></u>

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Treasurer's Items (Continued)

A. Approve Budget Amendments (Continued)

Supplemental Amendments/Appropriations –			
Fund	SCC	Description	Amount
001	0000	General Fund	\$ 54,330.62
200	9003	H.S. Quiz Bowl	\$ 139.14
200	9008	Newspaper Staff	\$ 335.00
200	9011	Student Council	\$ 1,050.00
200	9012	Yearbook	\$ 3,000.00
200	9018	Drama Club	\$ 475.00
200	9019	Science Club	\$ 1,500.00
200	9020	FFA	\$ 1,475.00
200	9215	Class of 2015	\$ 4,000.00
200	9216	Class of 2016	\$ 9,000.00
200	9219	Class of 2019	\$ 4,000.00
200	9301	After Prom	\$ 9,500.00
516	9015	FY15 Special Ed. Grant	\$ 18,210.52
572	9015	FY15 Title I Grant	\$ 8,475.36
590	9015	FY15 Improving Teacher Quality Grant	\$ 1,332.65
599	9015	FY15 Title VI-B Grant	\$ (334.88)
Total Amendments			<u>\$ 116,488.41</u>
Amended Total Appropriations			<u>\$ 11,162,895.88</u>

B. Approve Five-Year Forecast

Mr. Schilling recommended that the Eastern Local Board of Education approve the October 2014 Five-Year Forecast and Assumptions as presented.

Mrs. Atkins moved to bundle and approve the Treasurer's items and Mr. Bevins seconded the motion.

Discussion: None

Vote:

Mr. Bevins-Yes Mr. Rowe-Yes Mr. Bapst-Yes Mrs. Hannah-Yes Mrs. Atkins-Yes

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Superintendent's Items

Personnel

1. Approve Licensed Substitutes

Mr. Leist recommended that the Eastern Local Board of Education approve the following as licensed substitutes for the 2014-15 school year:

Jerilynn Bapst Margaret Beth Barnett Shana Bobersky Marcus Boggs Timothy Conley

Julia Dunham Carl Dunn Linda Dunn Erica Eyre Jamie Forbes Jeff Forbes

Kimberly Fout Mary Ann Jackson John Knight Jourdan Lisath Shawnda McBee

Ashlee Moore Jamie Moss Jessica Rader Darrell Reno Tiffany Richards Mary Riegel

Joy Rodgers Brandon Sagraves Nicole Schobeloch Sarah Smith Ryan Van Scoyk

Leroy Wells Debra Whaley Lauren Williams Paula Williams

2. Approve Supplemental Position

Mr. Leist recommended that the Eastern Local Board of Education approve Brandi Davis as the 7th grade girls basketball coach for the 2014-15 season.

3. Approve Supplemental Position

Mr. Leist recommended that the Eastern Local Board of Education approve Lisa Mounts as the 8th grade girls basketball coach for the 2014-15 season.

4. Approve Volunteer

Mr. Leist recommended that the Eastern Local Board of Education approve Kelly O'Bryant as a volunteer to help with Jr. High girls basketball.

5. Approve Non-Certified Substitute

Mr. Leist recommended that the Eastern Local Board of Education approve Larry Osborne as a substitute janitor and substitute bus driver pending certification.

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Superintendent's Items (Continued)

Personnel (Continued)

6. Approve Non-Certified Substitute

Mr. Leist recommended that the Eastern Local Board of Education approve Matt Shaw as substitute cook for the 2014-15 school year.

Mrs. Hannah moved to bundle and approve the Superintendent's items and Mr. Bevins seconded to bundle and approve the Superintendents personnel items.

Discussion: Mrs. Atkins asked if Larry Osborne was somebody that we know and stated that she was glad to see Matt Shaw wants to work as a substitute in the kitchen.

Vote:

Mr. Rowe-Yes Mr. Bapst-Yes Mrs. Hannah-Yes Mrs. Atkins-Yes Mr. Bevins-Yes

Non-Personnel

1. Set Baccalaureate and Graduation Date

Mr. Leist recommended that the Eastern Local Board of Education set the Baccalaureate and Graduation date for Sunday, May 24, 2015 with Baccalaureate beginning at 2:00 p.m. and Graduation at 3:00 p.m.

2. Approve Payment for Transportation

Mr. Leist recommended that the Eastern Local Board of Education contract with Carol Montgomery for the transportation of her grandson Aaron and to be paid in the amount of \$10 per diem.

Mrs. Atkins moved to bundle and approve the non-personnel items and Mrs. Hannah seconded the motion.

Discussion: None

Vote:

Mr. Bapst-Yes Mrs. Hannah-Yes Mrs. Atkins-Yes Mr. Bevins-Yes Mr. Rowe-Yes

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Executive Session

None

Adjournment

Mr. Bevins moved and Mrs. Atkins seconded to adjourn the meeting at 8:08 p.m.

Discussion: None

Vote:

Mrs. Hannah-Yes Mrs. Atkins-Yes Mr. Bevins-Yes Mr. Rowe-Yes Mr. Bapst-Yes