

EASTERN LOCAL SCHOOL DISTRICT
Google Apps for Education
User Agreement & Parent Permission Form

Students in grades K -12 will receive a Google Apps for Education account. **Students under the age of 18 MUST have a signed parent/guardian permission slip on file prior to setting up a Google account.** Google Apps for Education is a limited secured network. Accounts are property of the Eastern Local School District. Therefore, content in these accounts may be accessed or searched by designated ELSD employees (IT staff, administrators, teachers, etc.) in accordance with Board of Education Policy.

Google Apps for Education allows the Eastern Local School District to give Google's communication and collaboration applications to our entire education community for free. All services are hosted by Google and are available to students and staff via any Internet-connected computer and many mobile devices. Google Apps includes the following services:

- **Google Docs** - allows users to create and collaborate on documents, spreadsheets, presentations, forms, and drawings in real-time as well as upload and share any file type. Allows students to maintain electronic student portfolios of their work which is preserved for the entire time they are a student in the Eastern Local School District.
- **Email** - provides email storage, highly effective spam filtering and powerful search. Email accounts are able to send and receive email from accounts within Eastern Local School District as well as outside. We will be using Office 365 for this part of the process.
- **Google Calendar** - allows coordination of class schedules, meetings and events online
- **Google Sites** - develop and customize rich websites and embed Google Docs, Google Calendars, videos, and other media – no HTML required
- **Google Groups** - create mailing lists and discussion forums allowing students and teachers to share documents, calendars, sites, and media with specific groups
- **Other tools and addons** may be made available to students in the Google Apps for Education after they have been approved by the Eastern Local School District Administration.

Students are expected to abide by the rules outlined within the Eastern Local School District Student Use of Technology Policy: www.ep.k12.oh.us in the forms and links section

More information on Google Apps for Education can be found online:

Google Apps for Education terms and services http://www.google.com/apps/intl/en/terms/education_terms.html.

Google+ information: <https://support.google.com/a/answer/1645514?hl=en>

Accounts in Apps for Education age requirements: <https://support.google.com/accounts/answer/1350409?hl=en>.

I agree to allow my child, _____ Grade _____ who is under the age of 18, to have access to Google Apps for Education as provided by Eastern Local School District.

Parent/Guardian Name (PRINT)

Parent/Guardian Signature

Date